

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Rescheduled Regular Meeting of the Cape May County Library Commission held on Thursday, March 22, 2018 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Ponichtera, Secretary
Mr. Mastrangelo
Mr. Ludgate
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of February 21, 2018 were presented for review and approval. Mrs. Ponichtera made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Poillon presented the bills for the month of March for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$ 51,421 payment to Innovative Interfaces was for the 2018 Annual Polaris Fee and that the \$56,100 payment to Somerdale BOE was for the 2018 Maintenance agreement with Park Technologies for network monitoring and consulting. Mr. Hutchinson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
4. Under old business:
 - a. Poillon reported that the feasibility study RFP and the Shared Service Agreement between Cape May City and the CMCLC had been sent to Cape May City for their approval.
5. Under new business:
 - a. Poillon reported that the semi-annual Court House Booksale had brought in over \$3000 and that the annual Maker's Day on 3/10 had over 160 people attend, more than double last year's attendance.
 - b. Poillon reported that the new webpage was being tweaked, in response to patron complaints. Poillon also explained that an upgraded version of Evanced, the program registration software, had been installed at the same time as the new webpage and that there had been multiple problems with the new software. The Library IT department has been working with the Evanced company. Poillon also reported that there had been a problem with the licensing of the outside the library use of many databases, which was now resolved. Since these three events occurred simultaneously, there have been many patron and staff complaints about the new webpage. Hopefully, as the problems with Evanced, the databases and webpage are fixed, satisfaction with the new webpage will increase.
 - c. Poillon reported that she had meet with the Open Space Grant landscaper about finishing the front of the Court House library.
 - d. Poillon reported that she had attended the Woodbine Eco Park Groundbreaking. The Library will be holding programs at the Park after it is completed.
 - e. Resolution March 2018 #1, Approving Appointments & Salaries, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - f. Resolution March 2018 #2, Separation of Staff, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - g. Resolution March 2018 #3, Granting & Amending LOAs, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - h. Resolution March 2018 #4, Change in Compensation Methods, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - i. Resolution March 2018 #5, Resale of Gas and Fuel Agreement, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
6. The miscellaneous income for February was \$11,006.78.
7. It was noted that the statistics for the month of February were listed on the agenda.
8. There being no further business, the Commission adjourned.