

CAPE MAY COUNTY LIBRARY

30 W. Mechanic Street
Cape May Court House, NJ 08210-3051
Telephone (609) 463-6350

DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, June 20, 2018 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Deborah Poillon, Library Director
Patricia Gray Hendricks, Cape May City Council

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of May 16, 2018 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Poillon presented the bills for the month of June ay for review and approval for payment. The lists of bills were discussed. Poillon noted that there were 2 Health Insurance payments and a 1st Quarter Shared Service Agreement payment to the County, a \$25,393 payment for the replacement maintenance van, several Summer Reading performer payments and a \$18,834 payment to Ebsco, which included the annual eMagazine subscriptions and a database package. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Ludgate seconded. The motion passed unanimously.
4. Under old business:
 - a. Poillon reported that the fence, irrigation and additional landscaping were all being installed this month at the Pocket Park.
 - b. Poillon reported that the MiFi lending program has been so popular that additional MiFis had been bought and that the program was now available at most branches.
5. Under new business:
 - a. Jeff Trout from the TLC and Kara Brehm, from Outreach, will be presenting an overview of the library's resources to the Freeholder Board 6/26. Poillon reported that she could not attend.
 - b. Poillon reported that due to budget issues, the statewide ILL delivery system needs to start charging for deliveries. The rates and system are being discussed.
 - c. Poillon reported that the Summer Reading Clubs started registrations June 18 and that they had already been very popular.
 - d. Poillon reported that OEM was 90% moved from the basement to the new building. A major plumbing fix, due to be done in the Fall, will delay the library's move into the rest of the basement.
 - e. Resolution June 2018 #1, Approving Appointments & Salaries, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - f. Resolution June 2018 #2, Separation of Staff, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - g. Resolution June 2018 #3, LOAs, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - h. Resolution June 2018 #4, Change in Compensation Methods, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - i. Resolution June 2018 #5, Shared Service Agreement with Cape May City, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - j. Resolution June 2018 #6, Award of the Franklin St. School Feasibility Study RFP, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.

- k. The contract with Michael Calafati Architect, LLC for the Franklin St. School Feasibility Study was signed.
6. The miscellaneous income for May was \$8964.83.
7. It was noted that the statistics for the month of June were listed on the agenda.
8. There being no further business, the Commission adjourned.