

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Rescheduled Regular Meeting of the Cape May County Library Commission held on Wednesday, May 24, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Mr. Mastrangelo
Mr. Ludgate
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session to discuss personnel business.
3. The minutes of the meeting of April 19, 2017 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Henderson seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of May for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$14,770 payment to Erco and the \$22,440 payment to Anaconda were for the new fire suppression system on the 2nd floor at the Court House Library and the \$31,859 payment to OCLC was the annual fee for MARC/bibliographic records. Poillon noted that Verizon was still charging incorrectly. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
5. Under old business:
 - a. Poillon reported that the CH 2nd floor Fire Suppression project was almost finished and that 1/2 of the 2nd floor had been closed from 5/9 to 5/22.
 - b. Poillon reported that she was dissatisfied with the mulch in the Pocket Park and that the landscaper would be back to weed and re-mulch.
 - c. Poillon reported that over 1,000 food items were donated to the annual Food for Fines drive.
6. Under new business:
 - a. Poillon reported that she was still waiting for estimates for maintenance landscaping at LC, UP, WO and CH.
 - b. Poillon reported that the Library won a National Association of Counties award for "Reinventing the Public Library".
 - c. Poillon reported that the Outreach Librarian was doing very well and had already attended a number of events and meetings.
 - d. Poillon reported that the White Raven Investigation and Paranormal Society had asked to do an investigation at the Court House Library and it was scheduled for 6/3. Six staff members will also attend.
7. The miscellaneous income for April was \$21,812.68, \$14,176.42 of which was from eRate.
8. It was noted that the statistics for the month of April were listed on the agenda. Circulation was down 13%.
9. There being no further business, the Commission adjourned.