

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, February 15, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session to discuss personnel business.
3. The minutes of the meeting of January 11, 2017 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Hutchinson seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of February for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$97,803 payment to the County was the 4th quarter F&S Shared Services Agreement and the \$56,072 payment to the Somerdale BOE was the annual maintenance agreement for the computer system monitoring. Mrs. Henderson made a motion to approve the bills for payment, which Mrs. Ponichtera seconded. The motion passed unanimously.
5. Under old business:
 - a. Poillon reported that the furniture had been removed from the old SH Library and that the new Library continued to be very busy, for SH in the winter. The mullions are still an issue. The window company was supposed to begin replacing the mullions several weeks ago but Poillon had to ask again for a start date on 2/14.
 - b. Poillon reported that the Pocket Park construction had started on 2/14.
6. Under new business:
 - a. Resolution February 2017 #1, Establishing a Sponsorship Policy, was presented for discussion and approval. Mrs. Henderson made a motion to approve the resolution as presented, which Mr. Hutchinson seconded. The motion passed unanimously.
 - b. Resolution February 2017 #2, Supporting NJLA's Advocacy, was presented for discussion and approval. Mrs. Henderson made a motion to approve the resolution as presented, which Mrs. Ponichtera seconded. The motion passed unanimously.
 - c. Poillon reported that the Freeholders had passed a resolution establishing the 2017 Tax Rate at \$.00033. Resolution February 2017 #3, the 2017 Budget, was presented for discussion and approval. Mr. Hutchison made a motion to approve the resolution as presented, which Mr. Ludgate seconded. The motion passed unanimously.
7. The miscellaneous income for January was \$32,516.02, which included both eRate and Overdrive funds.
8. It was noted that the statistics for the month of January were listed on the agenda. Circulation was down 4%.
9. There being no further business, the Commission adjourned.