

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

WILL MOREY
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, January 17, 2024 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mrs. Henderson, Chair
Mr. Mastrangelo, Vice-Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Ms. Thomas
Andrea Orsini, Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of December 13, 2023 were presented for review and approval. Mrs. Ponichtera made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of January for review and approval for payment. The list of bills were discussed. It was noted that there was a \$9,128.22 payment to B & H Photo for \$9,128.22 was for the new library technology, an \$14,487.92 payment to Dell Marketing for annual PC replacements, and a \$21,142.40 Overdrive payment of \$21,142.40 for eBooks. Mr. Mastrangelo made a motion to approve the bills for payment, which Mrs. Henderson seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini updated the progress for the Strategic Planning project, including the timeline for project completion.
 - b. Orsini updated the progress for the new Cape May City Library at Historic Franklin Street School.
 - c. Orsini reported that the new carpeting installation started at the Lower Library on 1/15/24, and the Court House Library carpet installation will follow.
5. Under new business:
 - a. Orsini reported that Mrs. Thomas was appointed to the CMCLC through 12/31/2024.
 - b. Orsini reported on the December 2023 programming statistics and noted there were 6621 participants in the month of December, including Customize Your Cocoa, New Year's Eve Crafts, Holiday Concerts with Mr. Jon, Winter Wonderland Storytime, Conversational Lenape Language, Our Daily Bread, Natural Holiday Centerpieces, Tai Chi, and Still Life in Acrylic.
 - c. Orsini reported that the 2024 library tax rate was set at .00034.
 - d. Orsini reported on future facility considerations for the Headquarters location.
 - e. Orsini reported that CMCL's new Library of Things launched on 1/8/24.
 - f. Orsini reported on the need for a new library logo and professional graphic design services.
 - g. Resolution January 2024 #1, New Hires, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - h. Resolution January 2024 #2, LOAs, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - i. Resolution January 2024 #3, RFPs, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - j. Resolution January 2024 #4, Clarivate Polaris ILS Proprietary Software Licensing, Maintenance, and Service Agreement was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
6. It was noted that the statistics for the month of December 2023 and the overall 2023 statistics were listed on the agenda.

7. During Public Comment, Dr. Drake reported both that the January Commission Meeting wasn't on the online events calendar and that there is old digital signage on the card catalog. Orsini commented that the errors would be addressed.
8. There being no further business, the Commission adjourned.