

# CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI  
Library Director

E. MARIE HAYES  
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, November 16, 2022 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair  
Mr. Mastrangelo  
Mr. Ludgate  
Andrea Orsini, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Orsini announced a closed session.
3. The minutes of the meeting of October 19, 2022 were presented for review and approval. Mr. Mastrangelo made a motion to approve the minutes, which Mr. Hutchinson seconded. The motion passed unanimously.
4. Orsini presented the bills for the month of November for review and approval for payment. Orsini reported that the \$27,801.87 EBSCO payment was for the annual periodicals, and the \$20,493.29 payment to SHI is for access points and infrastructure for main switches. Mr. Hutchinson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
5. Under old business:
  - a. Orsini reported that the library posted an RFP for a historic interpretive plan for the Cape May City Library at the Historic Franklin Street School.
6. Under new business:
  - a. Orsini reported October Children's Department highlights. Orsini reported that there were 45 in-person children's programs with 1,180 participants in October. These programs included: storytimes, Messy Masterpieces, Tot Time, Lego Club, Halloween Crafternoons, and a Creepy Crayon Book Club. Orsini also reported that 402 new juvenile resident cards were created during October, National Library Card month.
  - b. Orsini reported on October Teen Department highlights. Orsini reported that the Teen Department had 15 programs with 140 participants in October, with the Teen Take Over, Teen Game Night, and Woodbine Game Night being the best attended.
  - c. Orsini reported on October Adult Programming highlights. Orsini reported that the Adult Programming Department had 111 programs in October with 1038 participants.
  - d. Orsini reported that the library would be participating in Christmas in Court House on 12/2. Orsini also reported that the library would host a staff bake sale with all proceeds going to Habitat for Humanity, as well as, a holiday concert and toy drive.
  - e. Orsini also reported that the library was actively engaging in the strategic planning process.
  - f. Resolution November 2022 #1, Advancement, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
  - g. Resolution November 2022 #2, Separations, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
  - h. Resolution November 2022 #3, Granting & Amending LOAs, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
  - i. Resolution November 2022 #4, Discipline, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
7. It was noted that the statistics for the month of October 2022 were listed on the agenda. Orsini noted that building attendance was up 21% program attendance was up 75%, and from September 2021.
8. There being no further business, the Commission adjourned.