

# CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI  
Library Director

E. MARIE HAYES  
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, March 17, 2021  
Virtually via the GoToMeeting Platform

Present: Mrs. Henderson, Vice Chair  
Mr. Mastrangelo  
Mr. Ludgate  
Andrea Orsini, Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of February, 2021 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of March for review and approval for payment. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
4. Under old business:
  - a. Orsini reported that LCBA grant prerequisites, conditions, and agreement due 3/1/21 were submitted.
  - b. Orsini also reported the CMCL opened for Limited Walkthrough service on 2/22/21.
  - c. Orsini reported that the Annual State Survey was submitted.
5. Under new business:
  - a. Orsini presented the February Adult Virtual Programming report.
  - b. Orsini presented the February Children's Department report.
  - c. Orsini presented the February social media statistics.
  - d. Orsini presented the MCA Phase II Additional Services Proposal.
  - e. Orsini also presented the Triad Associates LCBA Grant Administration Proposal.
  - f. Orsini presented the new Limited Walkthrough Schedule to begin 4/12/21.
  - g. Resolution March 2021 #1, Advancements, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
  - h. Resolution March 2021 #2, Leave of Absences, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
  - i. Resolution March 2021 #3, MCA Phase II Additional Services Proposal, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
  - j. Resolution March 2021 #4, Triad Associates Grant Administration Professional Services Contract, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
  - k. Resolution March 2021 #5, Updated Library Limited Walkthrough Service Schedule, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
6. It was noted that the statistics for the month of February 2021 were listed on the agenda.
7. There being no further business, the Commission adjourned.