

# CAPE MAY COUNTY LIBRARY

30 W. Mechanic Street  
Cape May Court House, NJ 08210-3051  
Telephone (609) 463-6350

DEBORAH POILLON.  
Library Director

E. MARIE HAYES  
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, October 18, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair  
Mrs. Henderson, Vice Chair  
Mrs. Ponichtera, Secretary  
Mr. Mastrangelo  
Mr. Ludgate  
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session to discuss personnel business.
3. The minutes of the meeting of September 20, 2017 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Mastrangelo seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of October for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$517,292 payment to the County was the annual Indirect Cost, the \$821,560 payment was the annual Bond Repayment and the \$525,701 payment was the annual Fringe Benefits.
5. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
6. Under old business:
  - a. Poillon reported that Verizon had, as far as she could tell, refunded the proper amount for the misspelling but that the current bills, while the cost was correct, did not show the right lines.
  - b. Poillon reported that the White Raven Paranormal Group had presented their findings about the Court House Library on 10/13. That they could not find a practical reason for several things/noises.
7. Under new business:
  - a. Poillon reported that she was meeting with Freeholder Hayes to discuss Cape May City and that she was going to set up a meeting with AnnMarie McMahon and Joe Powell.
  - b. Poillon reported an independent movie company requested permission to film a scene at the Library. They will supply an insurance certificate and an indemnity form.
  - c. Poillon reported that she had begun working on the 2018 budget.
8. The miscellaneous income for September was \$31,470.75, which included \$20,250 in Overdrive payments.
9. It was noted that the statistics for the month of September were listed on the agenda.
10. There being no further business, the Commission adjourned.