

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

E. MARIE HAYES
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, September 21, 2022 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Mr. Mastrangelo
Mr. Ludgate
Andrea Orsini, Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of August 17, 2022 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Ponichtera seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of September for review and approval for payment. Orsini reported that the \$33,919.90 Dell payment was for annual PC replacements. Orsini also noted that the \$1,149.00 payment for the Homeless Training Institute was for staff training. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini reported that the County approved the FSS construction contract at their 8/23/22 meeting. Orsini also reported the expectation of an October 2022 groundbreaking ceremony.
 - b. Orsini reported that the Township of Dennis passed the SSA for the Library Lending Machine project. Orsini also reported that project next steps are internet installation and lending machine purchase.
5. Under new business:
 - a. Orsini reported August Children's Department highlights. Orsini reported that there were 41 in-person children's programs with 1,969 participants in August. These programs included: storytimes, Messy Masterpieces, Afternoon STEM, Crafternoon, Lego Club, Music & Movement, and the Summer Reading Challenge. Orsini also reported the Summer Reading Program Finale was held on 8/17 at the Sea Isle City Library, and included snow cones, a dunk tank, games, prizes, and had 250 participants.
 - b. Orsini reported on August Teen Department highlights. Orsini reported that the Teen Department had 116 Summer Reading Challenge registrants who collectively read for 21,495 minutes. Orsini also reported that the Teen Summer Volunteer helped in County and visiting teens fulfill their volunteer hours. Orsini also reported that the Fall Volunteer Program has officially begin accepting participants.
 - c. Orsini reported on August Adult Programming highlights. Orsini reported that the Adult Programming Department had 112 programs in July with 1075 participants. Orsini also reported that the library was participating in the Manhattan Short Film Festival again this year, with a screening to be held at each branch from 9/22-10/1.
 - d. Resolution September 2022 #1, Advancements, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - e. Resolution September 2022 #2, Granting & Amending LOAs, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
 - f. Resolution September 2022 #3, Separations, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - g. Resolution September 2022 #4, Amending July 2022 Minutes, was introduced. Mrs. Henderson

made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.

6. It was noted that the statistics for the month of August 2022 were listed on the agenda. Orsini noted that circulation was up 10%, program attendance was up 66%, and building attendance was up 30% from August 2021.
7. Under public comment:
 - a. Dr. Andrew Drake expressed difficulty accessing the final drawings for the Cape May City Library at the Historic Franklin Street School project. He also had a program suggestion.
8. There being no further business, the Commission adjourned.