

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

E. MARIE HAYES
Commissioner

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, August 17, 2022 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Andrea Orsini, Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Orsini announced a closed session to discuss personnel business.
3. The minutes of the meeting of July 20, 2022 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Hutchinson seconded. The motion passed unanimously.
4. Orsini presented the bills for the month of August for review and approval for payment. Orsini reported that the \$13,577 NewsBank bill was for newspaper database renewals. Mrs. Henderson made a motion to approve the bills for payment, which Mrs. Ponichtera seconded. The motion passed unanimously.
5. Under old business:
 - a. Orsini reported that the City of Cape May passed the resolution authorizing the County to award the contract for the renovation and restoration of the Franklin Street School at their 8/16/22 meeting. Orsini also reported that the County has it on their 8/23/22 meeting agenda.
 - b. Orsini presented a shared services agreement with the Township of Dennis to install a mobile library kiosk at the Dennis Twp. Recreation Department. Resolution August 2022 #5, Authorizing SSA Dennis Twp Mobile Library Kiosk
6. Under new business:
 - a. Orsini reported July Children's Department highlights. Orsini reported that there were 43 in-person children's programs with 2217 participants in July. Orsini reported that as of 7/31 there were over 1,355 children registered for the Summer Reading program, and 511,827 minutes read. Orsini also reported the Summer Reading Program Finale was held on 8/17 at the Sea Isle City Library, and included snow cones, a dunk tank, and games.
 - b. Orsini reported on July Teen Department highlights. Orsini reported that the Teen Department had 112 registrants for their Summer Reading program, up from just 14 registered in 2021. Orsini also reported that the annual Teen Photo Contest Award ceremony was being held on 8/17/22 in the Court House Library Pocket Park. The contest entries are on display lining the pocket park fence for anyone that wants to view them until the end of August.
 - c. Orsini reported on July Adult Programming highlights. Orsini reported that the Adult Programming Department had 85 programs in July with 892 participants.
 - d. Orsini reported that the TLC and Outreach departments both participated in all three days of the Cape May County 4-H Fair on July 21, 22, and 23rd. Orsini also reported that 1061 people were reached through various Outreach programs in July.
 - e. Orsini reported that the Kanopy streaming service was added to the collection in July.
 - f. Orsini also reported on the upcoming new Switch lending program.
 - g. Orsini reported that the Big Book Sale will be held at the Court House Library, 8/29-8/31.
 - h. Resolution August 2022 #1, New Hires, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - i. Resolution August 2022 #2, Granting & Amending LOAs, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.

- j. Resolution August 2022 #3, Discipline, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
 - k. Resolution August 2022 #4, Separations, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
 - l. Resolution July 2022 #5, MUA Repair Peterson Service, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
- 7. It was noted that the statistics for the month of July 2022 were listed on the agenda. Orsini noted that program attendance was up 65% and building attendance was up 17%.
 - 8. Under public comment:
 - a. Dr. Andrew Drake inquired where to view the final drawings for the Cape May City Library @ Historic Franklin Street School project. Orsini reported that she would provide him with that information.
 - 9. There being no further business, the Commission adjourned.