

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, September 18, 2019 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mr. Ludgate
Andrea Orsini, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of August 21, 2019 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Hutchinson seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of September for review and approval for payment. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Ludgate seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini reported on the updates for the potential Franklin Street School/Library construction project between the City of Cape May, the CMCLC, and the County.
5. Under new business:
 - a. Orsini reported that in August, the Children's Department hosted 45 programs, with a total attendance of 2501 patrons. The end of Summer Reading wrap-up event, Library Space Camp, was attended by 319 patrons. The 2019 Kids' Summer Reading Club had 1140 registrants, with a 76% participation rate. The children of the County read a total of 588,679 minutes.
 - b. Orsini reported that the Outreach Department attended 6 events in August with 2,095 people seen. The Outreach Department attended National Lighthouse Day and saw over 650 people. They hosted their second successful Kids Free Summer Meals program at the Lower Cape Library. The library was able to serve 259 meals to kids and teens over the 9 week, Tuesday and Thursday lunch program.
 - c. Orsini also reported that author, Garth Stein, is scheduled to visit the Sea Isle City Library on October 2nd.
 - d. Orsini reported that the VOIP installation at all libraries will begin in October 2019.
 - e. Resolution September 2019 #1, New Hires, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
 - f. Resolution September 2019 #2, Approving Appointments & Salaries, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
 - g. Resolution September 2019 #3, Leave of Absences, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - h. Resolution September 2019 #4, Separations, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
6. The miscellaneous income for August 2019 was \$14,043.56.
7. It was noted that the statistics for the month of August 2019 were listed on the agenda.
8. There being no further business, the Commission adjourned.