

# CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI  
Library Director

E. MARIE HAYES  
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, October 16, 2019 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair  
Mrs. Henderson, Vice Chair  
Mrs. Ponichtera, Secretary  
Mr. Ludgate  
Mr. Mastrangelo  
Andrea Orsini, Library Director  
Jeffrey Lindsey, County Counsel

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of September, 2019 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Henderson seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of October for review and approval for payment. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Mastrangelo seconded. The motion passed unanimously.
4. Under old business:
  - a. Lindsey presented the Shared Services Agreement between the County, the CMCLC, and the City of Cape May for the Franklin Street School project.
5. Under new business:
  - a. Orsini reported that the Outreach Department hosted our 5<sup>th</sup> annual Cape Con event with approximately 200 attendees. Orsini also reported that the Outreach Department was going to launch a museum pass program in the spring. Orsini also reported that the library is making progress towards starting a Beyond Books lending program this spring.
  - b. Orsini also reported that there would be a 45 star flag installation and ceremony at the Wildwood Crest branch on October 29<sup>th</sup>.
  - c. Orsini reported that the VOIP installation began on October 11th.
  - d. The CMCLC annual holiday luncheon was scheduled for December 3<sup>rd</sup>.
  - e. Resolution October 2019 #1, Advancements, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
  - f. Resolution October 2019 #2, Compensation Method Change, was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
  - g. Resolution October 2019 #3, Leave of Absences, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Mastrangelo seconded. The resolution passed unanimously.
  - h. Resolution October 2019 #4, Retirements, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
  - i. Resolution October 2019 #5, Shared Services Agreement FSS, was introduced. Mr. Hutchinson made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
6. The miscellaneous income for August 2019 was \$33,360.25.
7. It was noted that the statistics for the month of September 2019 were listed on the agenda.
8. There being no further business, the Commission adjourned.