

CAPE MAY COUNTY LIBRARY

30 W. Mechanic Street
Cape May Court House, NJ 08210-3051
Telephone (609) 463-6350

ANDREA ORSINI
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, May 15, 2019 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Mr. Ludgate
Andrea Orsini, Library Director
Gerald Thornton, Freeholder
E. Marie Hayes, Freeholder

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Under old business:
 - a. Orsini reported that the NJ State Library issued a NJ Public Library Construction survey. The purpose of the survey was to inform the State Library in its planning for the administration and implementation of the NJ Library Construction Bond Act grant program. Orsini further reported that she completed the survey and returned it to the NJ State Library.
 - b. Freeholders, Gerald Thornton and Marie Hayes, discussed the need for the County of Cape May, the City of Cape May, and the CMCL Commission to pass a Memorandum of Understanding outlining shared financial responsibility for the possible Franklin Street School/Cape May City Library. After much discussion, the Library Commission was tasked with deciding what items they needed to be included on the MOU.
 - c. Resolution May 2019 #5 was tabled until a Memorandum of Understanding is constructed containing the items that the CMCLC, the County of Cape May, and Cape May City deem necessary.
3. The minutes of the meeting of April 16, 2019 were presented for review and approval. Mrs. Henderson made a motion to approve the minutes, which Mr. Ludgate seconded. The motion passed unanimously.
4. Orsini presented the bills for the month of May for review and approval for payment. Mr. Hutchinson made a motion to approve the bills for payment, which Mrs. Henderson seconded. The motion passed unanimously.
5. Under new business:
 - a. Orsini reported that new date for the Court House Library Pocket Park opening is May 28, 2019 at 1pm.
 - b. Orsini reported that the library is being honored as the recipient of the NJLA Public Relations and Marketing Award in the Category of Surprise Us, for their holiday book drive. The youth services librarians will accept their award at the NJLA Honors and Awards Reception held the evening of May 30th at the annual NJLA Conference.
 - c. Orsini reported the library would be accepting a quote from Hunter Technologies to install, maintain, and service VOIP at all of the library branches.
 - d. Resolution May 2019 #1, New Hires, was introduced. Mr. Ludgate made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
 - e. Resolution May 2019 #2, Approving Appointments & Salaries, was introduced. Mr. Ludgate made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - f. Resolution May 2019 #3, Separations, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.

- g. Resolution May 2019 #4, LOAs, was introduced. Mr. Ludgate made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
- 6. The miscellaneous income for May 2019 was \$32,834.66.
- 7. It was noted that the statistics for the month of April 2019 were listed on the agenda.
- 8. There being no further business, the Commission adjourned.