

CAPE MAY COUNTY LIBRARY

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ANDREA ORSINI
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, August 21, 2019 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mr. Ludgate
Andrea Orsini, Acting Library Director

1. Mrs. Henderson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of July 17, 2019 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Henderson seconded. The motion passed unanimously.
3. Orsini presented the bills for the month of August for review and approval for payment. Mrs. Henderson made a motion to approve the bills for payment, which Mr. Hutchinson seconded. The motion passed unanimously.
4. Under old business:
 - a. Orsini reported that the public commentary for the NJ State Library Construction Bond Act regulations draft would be closing on 8/30/19.
 - b. Orsini reported that the NJ Library Trustee Association 2019 training program for Library Trustees will be held on Saturday, September 7th at the Cherry Hill Library. Any Trustee interested in attending has until 8/30/19 to register.
5. Under new business:
 - a. Orsini reported that as of Saturday, August 10, 2019, there were 1139 children registered for the Kids Summer Reading Club and they had read 587,310 minutes. The number of children registered for summer 2019 surpasses the 2014 record of 914.
 - b. Orsini reported that Adult Summer Reading club had 121 registrations and 2,256 completed reviews.
 - c. Orsini also reported that the 2nd floor ceiling tiles in the Main Library were leaking due to condensation in the water pipes. F & S is getting a quote to do needed valve repair and to reinsulate them all. The 2nd floor ceiling tile grid and tiles will all have to be replaced too.
 - d. Resolution August 2019 #1, Approving Appointments & Salaries, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - e. Resolution August 2019 #2, Leave of Absences, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - f. Resolution August 2019 #3, Separations, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
 - g. Resolution August 2019 #4, Discipline, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Ludgate seconded. The resolution passed unanimously.
 - h. Resolution August 2019 #5, Shared Service Agreement Atlantic County, was introduced. Mr. Ludgate made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
6. The miscellaneous income for July 2019 was \$10,694.10.
7. It was noted that the statistics for the month of July 2019 were listed on the agenda.
8. There being no further business, the Commission adjourned.