

CAPE MAY COUNTY LIBRARY

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DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Rescheduled Regular Meeting of the Cape May County Library Commission held on Wednesday, December 6, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Mr. Mastrangelo
Mr. Ludgate
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. Ms. Poillon announced a Closed Session.
3. The minutes of the meeting of October 18, 2017 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Henderson seconded. The motion passed unanimously.
4. Poillon presented the bills for the month of November for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$102,363 payment to the County was 3rd quarter Shared Service agreement payment. Mrs. Henderson made a motion to approve the bills for payment, which Mrs. Ponichtera seconded. The motion passed unanimously.
5. Under old business:
 - a. Poillon reported that the movie Exit Zero would not be filming at the library, due to production issues.
6. Under new business:
 - a. Poillon reported that she had meet with Freeholder Hayes, CMC Mayor Lear, AnnMarie McMahon and Leslie Gimeno to discuss the possibility of the Cape May City Library moving into the Franklin Street School. After some discussion, the CMCLC had several concerns: the condition of the building, the lack of parking, the potential district redevelopment, the historic building restrictions and the CCA lease all need to be addressed. The CMCLC agreed that a feasibility study was required. The CMCLC decided that the City should find out if there had been a study done by CCA or Stockton. If a new study is required, then the CMCLC believes that, depending on the cost after the RFP is awarded, that some sort of agreement about the payment of the cost of the study between the CMCLC and the City should be negotiated.
 - b. It was decided that college students would get the same free, school related 20 copies/prints as other students.
 - c. Poillon reported that the procedure for Personnel Resolutions that the CMCLC had been following needs to be changed and that from now on Personnel Resolutions would be part of the Open Meeting, unless discipline was involved.
 - d. After some discussion, it was decided that the Non Resident fee would remain the same in 2018. Poillon will present the resolution at the next meeting.
 - e. Poillon reported on the 2018 Preliminary Budget. The final budget will be presented in January, after the 2017 revenue numbers are finalized.
 - f. Resolution #1 November 2017, the 2018 CMCLC Meeting Schedule, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - g. Personnel Resolution #1 November 2017 was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - h. Personnel Resolution #2 November 2017 was introduced. Mr. Mastrangelo made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - i. Personnel Resolution #3 November 2017 was introduced. Mrs. Henderson made a motion to

accept the resolution, which Mr. Ludgate seconded. The CMCLC asked Poillon to continue to document this issue. The resolution passed unanimously.

- j. Personnel Resolution #4 November 2017 was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
 - k. It was noted that Mrs. Henderson had been reappointed to the CMCLC.
7. The miscellaneous income for October was \$44,217.01, which included \$27,250 in Overdrive payments.
 8. It was noted that the statistics for the month of October were listed on the agenda.
 9. There being no further business, the Commission adjourned.