

CAPE MAY COUNTY LIBRARY

30 W. Mechanic Street
Cape May Court House, NJ 08210-3051
Telephone (609) 463-6350

DEBORAH POILLON.
Library Director

E. MARIE HAYES
Freeholder

Minutes of the Regular Meeting of the Cape May County Library Commission held on Wednesday, December 20, 2017 at 1:30pm, in the Board Room of the Cape May County Library in Cape May Court House, NJ.

Present: Mr. Hutchinson, Chair
Mrs. Henderson, Vice Chair
Mrs. Ponichtera, Secretary
Deborah Poillon, Library Director

1. Mr. Hutchinson called the meeting to order and announced it was being held in accordance with the Open Public Meetings Act.
2. The minutes of the meeting of December 6, 2017 were presented for review and approval. Mr. Hutchinson made a motion to approve the minutes, which Mrs. Henderson seconded. The motion passed unanimously.
3. Poillon presented the bills for the month of December for review and approval for payment. The lists of bills were discussed. Poillon noted that the \$1846 payment to Faronics was for the annual security license and the \$8755 payment to Proquest was for a database and annual microfiche. Mrs. Henderson made a motion to approve the bills for payment, which Mrs. Ponichtera seconded. The motion passed unanimously.
4. Under old business:
 - a. Poillon reported that she had shared the CMCLC's concerns about the possible Franklin Street School location for the CM City library with Freeholder Hayes.
5. Under new business:
 - a. Resolution December 2017 #1, Granting & Amending LOAs, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - b. Resolution November 2017 #2, Separation of Staff, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mrs. Ponichtera seconded. The resolution passed unanimously.
 - c. Resolution November 2017 #3, Approving Appointments & Salaries, was introduced. Mrs. Henderson made a motion to accept the resolution, which Mr. Hutchinson seconded. The resolution passed unanimously.
 - d. Resolution December 2017 #4, the 2018 Non Resident Card Fee, was introduced. Mrs. Ponichtera made a motion to accept the resolution, which Mrs. Henderson seconded. The resolution passed unanimously.
6. The miscellaneous income for November was \$55,231.47, which included \$29,850 in Overdrive payments and the annual credit card rebate of \$17,459.
7. It was noted that the statistics for the month of November were listed on the agenda.
8. There being no further business, the Commission adjourned.